RISK ASSESSMENT FOR DELIVERY OF P.E. POLICY AND PROCEDURES

Reviewed annually by Senior Management, last reviewed August 2024

Signed _____

Jason O'Connor (Managing Director)

The Elms Sport in Schools – Risk Assessment for PE Teaching

A risk assessment is a vital element for health and safety management and its main objective is to determine the measures required to comply with statutory duty under the Health and Safety at Work Act 1974

Company: The Elms Sport In School	**Assessor's name:** Jason O'Connor	**Date:** August 2024
School: All school settings		

Severity	1 = Very low	2 = Low	3 = > 3 Medium	4 = Serious	5 = Very Serious
Likelihood	1 = Unlikely	2 = Possible	3 = Likely	4 = Very likely	5 = Certain
Risk rating	1 – 3 = Low	4 – 7 = Moderate	8 – 10 Substantial		

Step 1 – Evaluate the likeliness of an incident/accident occurring within the designated activity area i.e. Sports Hall or Playground

Step 2 – Assess the severity in its worst case scenario, on the following scale:

- ➢ 1 = Very low
- ➢ 2 = Low
- ➢ 3 = > Medium
- ➢ 4 = Serious
- ➢ 5 = Very serious

Step 3 – The risk factor can be found by multiplying the likeliness and severity. The activity/area can then be used according to the risk rating guideline above

Activity	Various sports and physical games
Areas covered	Hall, playground, field, MUGA and Astroturf
Who is at risk?	Children and staff

Hazard	Severity	Likelihood	Control measures	Risk Rating
Equipment	1	1	Checked before activity and maintained throughout by coaches and school. Any broken or damaged equipment is to be disregarded for use.	1
Bins	1	1	Moveable bins to be taken away from area used and bin liners to be changed regularly to avoid insects and rodents gathering.	1
Doors and corridors	2	1	Coach to be clear on indoor areas accessible for use. Doors are to remain closed at all times.	2
Gate	4	1	Gates used by parents/guardians must be locked prior to activity in playground. This is to stop any public access to the grounds and to prevent children leaving the area.	4
Trees and hedges	2	2	Activities to commence away from trees and hedges. Should equipment need to be retrieved, only the coach will be permitted to retrieve unless deemed safe enough for children.	4
Contractors/other unsupervised adults	3	2	If you notice an adult you do not recognise and who isn't showing a visitors badge, you must question them and inform the school.	6
Trim trail/adventure playground	2	2	No children are permitted to use the apparatus at any time for Physical Education lessons.	4
Astro Turf	2	2	Sports and activities tailored to suit the grounds available. Less physical contact activities decreasing chance of accidents.	4
Playground	2	3	Sports and activities tailored to suit the grounds available. Children reminded of responsibilities when playing. Ensure any goal posts/basketball hoops are secured and children do not move them.	6
MUGA	2	3	Sport and activities tailored to suit the grounds and space available. Ensure any goal posts/basketball hoops are secured and children do not move them.	6
Field	2	2	Field checked for uneven areas, potholes and faeces. Coach to decide on use and activity following inclement/adverse weather.	4
Hall – Benches/stage/piano	2	2	All moveable objects such as benches, chairs, piano etc., to be moved to a safe area and games to be played away from the zone. Children to be warned of the areas.	4
Hall – Lights/sockets/projectors	3	1	All electrical appliances turned off and plugs removed from socket Coach. Equipment used is suitable for the activity. Children warned about the dangers.	3
Participants	2	2	Ensure there is enough space between individuals and groups based on the activity, skill and technique being applied. Note the activity and equipment used will determine different space and distances.	4

Notes
Coaches to check all grounds used at schools as these will differ from site to site.
Work with school and highlight any noticeable factors that could alter the risk rating.
Work within the parameters of the space allowed and factor in the various games and equipment used.